



North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Council Meeting

Monday 4 December 2023

Shire of Nungarin
Recreation Centre

MINUTES

4pm Meeting
5pm End of Year Drinks

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ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> 👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) 👉 Council reviews NEWROC project priorities / strategic plan 	Council
March	<ul style="list-style-type: none"> 👉 WDC attendance to respond to NEWROC project priorities 👉 Submit priority projects to WDC, Regional Development and WA Planning 	Executive
April	👉 NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> 👉 NEWROC Draft Budget Presented 👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2027) 👉 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	👉 NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> 👉 Information for Councillors pre-election 👉 NEWROC Audit 	Council
September		Executive
October	<ul style="list-style-type: none"> 👉 NEWROC CEO and President Handover (every 2yrs) 👉 NEWROC Dinner 	Council
November	<ul style="list-style-type: none"> 👉 NEWROC Induction of new Council representatives (every other year) 👉 Review NEWROC MoU (every other year) 	Executive
December	👉 NEWROC Christmas / End of Year Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning (Oct 2023 – Oct 2025)

Shire of Dowerin

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Nungarin Recreation Centre, commencing at 4.05pm on 4 December 2023.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Cr Brown, NEWROC Chair welcomed everyone and opened the meeting at 4.05pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Cr Melanie Brown	President, Shire of Trayning, NEWROC Chair
Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Tony Sachse	President, Shire of Mt Marshall
Cr Robert Trepp	President, Shire of Dowerin
Cr Owen Garner	President, Shire of Wyalkatchem
Leanne Parola	CEO NEWROC, Shire of Trayning
Dirk Sellenger	CEO Shire of Mukinbudin
Lana Foote	A/CEO Shire of Koorda
Ben McKay	CEO, Shire of Mt Marshall
Ric Halse	CEO, Shire of Nungarin
Stephen Tindale	A/CEO, Shire of Wyalkatchem

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC

2.2. Apologies

Cr Jannah Stratford	President, Shire of Koorda
David Singe	CEO, Shire of Dowerin

2.3. Guests

Cr Mischa Stratford	Shire of Wyalkatchem
Cr Chris Logan	Shire of Wyalkatchem
Cr Rod Lawson Kerr	Shire of Wyalkatchem
Quentin Davies	Entered at 4.50pm

2.4. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
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NEWROC Council Meeting 4 December 2023 - Minutes

Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Trayning)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

Nil

5. MINUTES OF MEETINGS

RESOLUTION

That the Minutes of the Council Meeting held on 31 October 2023 be received as a true and correct record of proceedings (amend hours to honours).

Move Cr De Lacy Seconded Cr Garner CARRIED 6/0

5.1. Business Arising

Nil

6. FINANCIAL MATTERS

6.1. Income, Expenditure and Profit and Loss

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	1 December 2023
ATTACHMENT NUMBER:	#1P and L
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Account transactions from 1 October – 31 October 2023

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			221,453.00	0.00	221,453.00
01 Oct 2023	Bendigo Bank		0.00	1.20	221,451.80
02 Oct 2023	Xero Australia	XERO	0.00	61.75	221,390.05
03 Oct 2023	Payment: Alyce Ventris	2058	0.00	5,902.38	215,487.67
03 Oct 2023	Payment: Alyce Ventris	2056	0.00	5,902.38	209,585.29
03 Oct 2023	Payment: 150Square	INV-0247	0.00	3,970.63	205,614.66
Total BB NEWROC Funds-5557			0.00	15,838.34	205,614.66
Closing Balance			205,614.66	0.00	205,614.66
Total			0.00	15,838.34	(15,838.34)

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils
As at 31 October 2023

31 OCT 2023

Assets

Bank

BB NEWROC Funds-5557	205,614.66
BB Term Deposit Account-1388	299,025.69
Total Bank	504,640.35

Total Assets 504,640.35

Liabilities

Current Liabilities

GST	4,977.13
Rounding	0.05
Total Current Liabilities	4,977.18

Total Liabilities 4,977.18

Net Assets 499,663.17

Equity

Current Year Earnings	30,061.47
Retained Earnings	469,601.70
Total Equity	499,663.17

RESOLUTION

That the income and expenditure from 1 October 2023 – 31 October 2023, P and L and balance sheet be received.

Moved Cr Shadbolt

Seconded Cr Garner

CARRIED 6/0

Discussion:

- Town Team Movement overcharged on invoice (rectified in November accounts)

7. MATTERS FOR DECISION

7.1. NEWROC MOU

FILE REFERENCE:	041-4 Memorandum of Understanding
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	1 December 2023
ATTACHMENT NUMBER:	#2 NEWROC MoU 2023- 2025
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The NEWROC MoU expired on June 30 2023. The presentation and re-signing of the MoU was an oversight of the Executive Officer.

An MoU is presented for signing. No changes have been made to the previous version. A significant review of the MoU was completed in 2020.

RESOLUTION

Members adopt, sign and issue their common seal on the NEWROC Memorandum of Understanding 2023 – 2025.

Moved Cr Trepp

Seconded Cr Sachse

CARRIED 6/0

Discussion:

- David Singe sent through some minor amendments and these will be made, MoU to be sent out

7.2. WASTE MANAGEMENT

FILE REFERENCE: 103-1 Waste Management
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 1 December 2023
ATTACHMENT NUMBER:
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

At the last NEWROC Council meeting the following resolution was passed:

RESOLUTION

NEWROC distribute information relating to the Regional Precincts Funding (for waste management planning purposes) for consideration at each members next Council meeting.

Moved Cr Sachse Seconded Cr Shadbolt CARRIED 7/0

To date the following Councils have discussed the Regional Precincts Funding at Council with the following resolutions:

Shire of Mt Marshall

2023/10-005 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council endorse an application by NEWROC to the Federal Government's Regional Precincts and Partnership Program to;

- a) *Investigate and determine a preferred regional landfill site;*
- b) *Deliver a masterplan for the preferred site;*
- c) *Undertake studies and obtain approval from relevant authorities for site operation as a landfill;*
- d) *Design & cost transfer stations for each participating NEWROC shire;*
- e) *Develop a detailed business case to underpin individual council decisions regarding their future commitments to this project and to support future grant applications for physical project delivery;*
- f) *Design & implement a consultation and communications plan to satisfy the information needs of both community & potential funding partners.*

Moved Cr SR Putt Seconded Cr TM Gibson Carried 6/0

Shire of Trayning

Moved Cr ML McHugh Seconded Cr PM Barnes

That the Shire of Trayning supports the NEWROC to apply for Regional Precincts Funding for waste management planning. Resolution 11-2023.108

Carried 7/0

For Cr Brown, Cr Barnes, Cr McHugh, Cr Marchant, Cr Harken, Cr Naughton, Cr Leslie

Shire of Koorda

RESOLUTION 121123 Moved Cr GL Boyne Seconded Cr NJ Chandler

That Council endorse an application by NEWROC to the Federal Government's Regional Precincts and Partnership Program for waste management planning.

CARRIED 5/0

Shire of Mukinbudin

Council Decision Number – 14 11 2023 Moved: Cr Bent Seconded: Cr Nicoletti

That Council supports NEWROC in applying for Regional Precincts Funding for waste management planning.

Vote 1 / 4

Cr Bent, Cr McGlashan, Cr Shadbolt, Cr Walker - Against Motion LOST

Shire of Nungarin

COUNCIL RESOLUTION _98/11/23

That Council Resolves to support NEWROC to apply for Regional Precincts Funding for waste management planning.

Moved: Cr RE O'Connell Seconded: Cr G Coumbe CARRIED

Shire of Wyalkatchem

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION (136/2023)

Moved: Cr Stratford Seconded: Cr Dickson

That Council endorse an application by NEWROC to the Federal Government's Regional Precincts and Partnership Program to;

- a) Investigate and determine a preferred regional landfill site;*
- b) Deliver a masterplan for the preferred site;*
- c) Undertake studies and obtain approval from relevant authorities for site operation as a landfill;*
- d) Design & cost transfer stations for each participating NEWROC shire;*
- e) Develop a detailed business case to underpin individual council decisions regarding their future commitments to this project and to support future grant applications for physical project delivery.*
- f) Design & implement a consultation and communications plan to satisfy the information needs of both community & potential funding partners. CARRIED 7/0*

Shire of Dowerin

Yet to include in Council agenda.

As the Shire of Mukinbudin has indicated it does not support an application to the Regional Precincts Funding, members are asked for their input into how this will impact the potential project.

A meeting of the waste sub committee will be held online in December.

RESOLUTION

The Shires of Nungarin, Trayning, Wyalkatchem, Koorda, Mt Marshall and Dowerin (subject to their Council decision) submits an application to the Regional Precincts and Partnerships Program for waste management planning under the NEWROC organization, with the lead Shire being Trayning.

Moved Cr Shadbolt

Seconded Cr De Lacy

CARRIED 6/0

Discussion:

- NEWROC financial contribution will be required however quotes for the project need to be updated and the budget prepared. It will be brought back to members to vote on prior to submission (Feb).
- Dec and Jan to prepare the application.
- Shire of Dowerin still to vote on the item.
- Shire of Mukinbudin will provide a grant application update to their Council as it proceeds.

8. MATTERS FOR INFORMATION**8.1. TOWN TEAM MOVEMENT**

FILE REFERENCE:
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 1 December 2023
ATTACHMENT NUMBER:
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

Congratulations to the Shire of Trayning on winning a Planning Institute of Australia award in partnership with the with RAC, Town Team Movement and Town of Port Hedland. The award was for 'Community Wellbeing and Diversity'.

See more at this link [Planning Institute of Australia](#)

The award recognizes the Shire of Trayning, KTY Town Team and Town Team Movement Do Over in 2022, assisted by the NEWROC Town Team Builder.

Information was received.

8.2. LIVE SHEEP BY SEA – DELEGATION REPORT

FILE REFERENCE: 130-1 Economic Services
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 1 December 2023
ATTACHMENT NUMBER: #3 Media Report
CONSULTATION: Cr Brown
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

Two written and verbal reports will be provided at the meeting and sent prior by email.

Delegation itinerary's were as follows:

CANBERRA

Monday 27 November

5.15pm Mark Harvey Sutton, CEO, Australian Live Export Council

Tuesday 28 November

10am Greg Hoskins, Head of Policy, National Farmers Federation

10am Australian Local Government Association

11am Liz Ritchie, Regional Australia Institute

12pm David Littleproud
 Leader Nationals, Shadow Agriculture

1.45pm Senator Bridget McKenzie

2pm Pauline Hanson Policy Advisor

2pm Jemma Martin Assistant Sectary, Live Sheep Transition, DAFF

3pm Minister Kristy McBain Policy Advisor

3.10pm Senator Slade Brockman

3.30pm Senator Louise Pratt Policy Advisor

4.15pm Rick Wilson, Melissa Price
 Peter Dutton Policy Advisor

5pm Kate Boyd, Parliamentary Advisor
 Minister Murray Watt

Wednesday 29 November

9.30am Senator Dorinda Cox, Greens

9.30am Senator Peter Whish-Wilson, Greens

PERTH

Wednesday 29 November

8.45am National Party members

John Hassell, President WAFF

11.30am Steve Martin

12pm Darren West

Coming Up

Monday 11 December

2.30pm Minister Jackie Jarvis

TBC Senator Pocock will meet with NEWROC in early 2024

TBC Presentation to Jessica Romeo, Policy, and Board of Sheep Producers Australia via TEAMS

Information was received.

Discussion:

- NEWROC EO to request a meeting with the WA Local Government Minister.
- Report will be emailed to all members of State and Federal Parliament.
- Members to be aware of Rick Wilson MP's speech in the Federation Chamber.
- Thank you to all members for their support and work.

8.3. END OF YEAR REPORT

FILE REFERENCE:
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 1 December 2023
ATTACHMENT NUMBER:
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

An end of year report was provided to members for distribution.

9. GENERAL UPDATES

9.1. Place Based Capital Update

- Ali Daniels, PBC member has met with the Shire of Trayning
- Shire of Nungarin has submitted a project to the PBC group for discussion

9.2. Meeting with Tim Fraser, Department of Local Government

- Potential meeting in the new year. Members to identify areas to discuss with Tim e.g. audit costs.

9.3. Economic Development Strategy Update

- Sub committee meeting held in Dowerin to commence the development of an Economic Development Strategy for the NEWROC.

10. 2024 MEETING SCHEDULE

27 February	Executive	Shire of Wyalkatchem
26 March	Council	Shire of Koorda
30 April	Executive	Shire of Mt Marshall
28 May	Council	Shire of Dowerin
25 June	Executive	Shire of Trayning
30 July	Council	Shire of Mukinbudin
23 August	Executive	Shire of Nungarin **FRIDAY
24 September	Council	Shire of Wyalkatchem
29 October	Executive	Shire of Koorda
26 November	Council	Shire of Dowerin

RESOLUTION

The 2024 NEWROC meeting dates are adopted.

Moved Cr Trepp

Seconded Cr Sachse

CARRIED 6/0

11. CLOSURE

Cr Brown thanked Peter Klein for his efforts and enthusiasm as the CEO Shire of Wyalkatchem.

Cr Brown acknowledged the 2023 Local Government honour recipients – Cr Shadbolt, Quentin Davies, Dirk Sellenger and Belinda Taylor.

Cr Brown thanked everyone and closed the meeting at 5pm.